INTRODUCTION
To head the student leadership team, two Captains (one boy and one girl) and four Vice-Captains (two boys and two girls) are selected by the student body and staff.

RATIONALE
The Captains and Vice-Captains are democratically elected as school leaders and work with all stakeholders.

AIM
To have consistent procedures around election and induction of school captains and vice-captains

OUTCOME
Fair, simple and consistent voting procedures

Procedure

- Elections for captains and vice captains are to be held each year in Term 4.
- Each student from Years 3-6 is eligible to nominate one Year 5 student. Classes will be provided with nomination slips. The nomination is filled in, including a seconder and placed in a box for counting. Year 5 students may self nominate.
- Any eligible students from Year 5 may be nominated. Eligible students are those who exemplify the 3 school values of Effort, Respect and Responsibility.

Please note: Any student who has had a short or long suspension is ineligible. Also any student who has had a warning of suspension in the previous calendar year up until voting, will be ineligible. In addition, if a student has had multiple reflections in that calendar year, the Principal, Stage 3 Assistant Principal and PBL coordinator will determine the student’s eligibility. Ineligible students will have their nomination withdrawn by the Stage 3 Assistant Principal.

Parents and students will be made aware of this procedure before the voting process begins.
• When the nominations are completed, the Stage 3 Assistant Principal will list the eligible nominees and record the number of nominations for each. The executive will ratify the nomination results.

• The 7 boys and 7 girls who receive the most nominations will progress to the next stage of the process. If more than 14 students receive equal numbers of nominations, the Principal in consultation with Stage 3 teachers, will reduce the number to the final 14.

• Upon successful nomination, the 14 students will prepare and give a speech to staff and students in Years 2-6.

• The 14 students will be placed on a ballot paper including their photographs. Students in Years 2-6 and staff will vote by secret ballot for 3 boys and 3 girls. The Stage 3 Assistant Principal will be the Returning Officer for the ballot. The boy and girl with the most votes will become the 2 school Captains. The next 2 boys and 2 girls with the highest number of votes will become the Vice-Captains. In the event of tied voting, the Principal, in consultation with Stage 3 teachers will decide who will take up office and the runner up will be the reserve Captain/Vice-Captain and a member of the SRC.

• The results will be ratified by the Executive and announced by the Principal at the Presentation assembly.

• Captains and Vice-Captains will be inducted at an official assembly during Term 1 of their year of office. They will make a pledge to the school regarding their leadership positions.

NB

If unable to maintain their pledge, students may be released from their responsibilities temporarily or permanently, at the discretion of the Principal.

If a Captain has their badge withdrawn or leaves the school during the year, a Vice-Captain will take their place. If a Vice-Captain has their badge withdrawn or leaves the school during the year, the student who received the next closest number of votes will be invited to fulfil that role.